

Company number: 06462220

Charity Number: 1122297

The Small Charities Coalition

Report and financial statements
For the year ended 31 March 2020

The Small Charities Coalition

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The Small Charities Coalition

Reference and administrative information

For the year ended 31 March 2020

Company number 06462220

Charity number 1122297

Registered office and operational address Unit 9/10, 83 Crampton Street, London, SE17 3BQ
for the reporting year
CAN Mezzanine, 49-51 East Road, London, N1 6 AH
at the time of approving the report and accounts

Country of registration England & Wales

Country of incorporation United Kingdom

Trustees Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Julia Kaufmann	Chair (until 24 February 2020)
Bushra Ahmed	Vice Chair, Chair (from 25 February 2020) until 16 September 2020
Peter Barrow	Until 2 October 2019
Madeleine Cassidy	Vice Chair (from 9 April 2020) until 23 October 2020
Nick Evans	Until 31 March 2020
Joyce Fraser	
Steven Kirkpatrick	Chair (from 21 October 2020)
Judith Miller	Treasurer
Ciaran Price	
Pauline Roche	
Alex Smith	Until 18 February 2021

Chief Executive Angela Style Interim until May 2019
Elizabeth Balgobin Interim from May 2019 to September 2019
Rita Chadha In post from July 2019 full time from September 2019

Bankers CAF Bank
25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Independent Examiner Eric Southwick
Eric Southwick & Co
Chartered Accountants
51 The Avenue
SEAHAM
Co Durham
SR7 8NS

The Small Charities Coalition

Trustees' annual report

For the year ended 31 March 2020

The trustees present their report and the independently examined financial statements for the year ended 31 March 2020.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association, the requirements of a directors' report as required under company law, and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 2 January 2008 and registered as a charity on 14 January 2008. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company and is governed under its articles of association. All Trustees give their time voluntarily and receive no benefits from the charity.

The Trustees review the aims, objectives and activities of the charity each year. The report looks at what the charity has achieved and the outcomes of its work for the year ending 31 March 2020. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure the charity aims, objectives and activities remain focuses on its stated purposes.

Trustees will usually serve for a term of three years and may be re-appointed for a second term. The trustees commenced their on-going review of the Charity Governance Code in 2018/19. One of the early actions identified in 2019/2020 was the creation of the vice chair role to support the chair. This was put in place.

The trustees commenced further training/trustee workshops post year end in the summer/early autumn of 2020. With the publication of the refreshed governance code in December 2020, further board workshops have been scheduled for 2021.

Post year end, routine trustee recruitment expected late summer/early autumn was postponed with the impact covid-19. This commenced in January 2021 using external expertise to support the charity with its search and selection process.

Given the increased workload and small team, alongside the impact of the pandemic, the charity has taken advantage of the extended filing deadline with Companies House, and notified the Charity Commission of this also.

Objectives and activities

Purposes and aims

The Small Charities Coalition (SCC) exists to provide support to small organisations with a social purpose to change lives, improve communities and broaden people's opportunities. We specialise in providing direct support to those not-for-profit organisations with an income of under £1 million. Our helpline, low-cost training and events, information and mentoring help the people that run small charities through practical and emotional challenges. We also campaign to give small charities a say in the matters that affect them.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set. The trustees are satisfied that SCC ensures its work is in the public benefit.

Achievements and performance

The charity's main activities and what it tries to help are described below.

The period April 2019 to March 2020 was not without its internal challenges for the Small Charities Coalition and ended with the organisation needing to rapidly adapt and adopt a national leadership role and call for support for small charities with the arrival of covid-19. We have done this by joining together with other sector umbrella bodies to lobby government and also by instigating several surveys into the needs, concerns and views of small charities.

The organisation saw various internal changes, including the recruitment of a brand-new staff team in July 2019. The organisation started development of its a new strategy which initially saw the organisation committing to support the smallest of small charities (those with an income of under £350k), but since COVID-19 agreed to return to focus on any small charity with an income of under £1 million. In doing so we believe we are providing not only more support for a broader group of charities but are also facilitating more opportunities for charities to partner, collaborate and merge.

The Small Charities Coalition operates with a challenging financial model, where it is heavily reliant on funding from grants and foundations. There is relatively little opportunity and scope for high worth commercial partnerships, or corporate sponsorship, as the small not for profits that we serve have relatively little income.

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For the year ended 31 March 2020

The core objectives remain consistent, however in light of COVID-19 the outputs have been adapted to better meet the needs of small charities.

OBJECTIVE 1: SCC will amplify a positive and confident representation of not for profits and community activity to build trust and confidence in the sector

OBJECTIVE 2: SCC will provide resources and tools to help small not for profit organisations operate effectively and efficiently

OBJECTIVE 3: SCC will create opportunities for collaborative working both between not for profit agencies and with the public and private sector

OBJECTIVE 4: SCC will remain within an agreed definition of 'small' and be an exemplar of good governance, management, equality, equity, diversity and inclusion

Summary of key changes in 2019/2020:

- A new CEO was appointed and began work in July 2019
- A completely new staff team was in place by September 2019
- The start of a new strategic plan for the organisation
- The reconfiguration of the organisation's advice and information services
- The redefining of the training offer
- A review of the mentoring programme
- A deep clean of the membership database to align with clearer definition of who is an organisational member and who is an individual supporter
- Reestablishment of key strategic relationships with peers in the sector. Whilst service delivery has continued relatively unhindered, despite the turnover in staff, there has been a need to develop long term strategic relationships with key agencies
- The redevelopment and reorganisation of the website
- The repurposing of all support services on line in the wake of COVID-19 and a return to the organisation's founding principles, by returning to focus on peer to peer support and advocacy

Specific outputs achieved

Training and events for 2019/2020

- We planned to build on the success of our training programme by delivering at least 60 sessions to 900 attendees. We delivered 54 training sessions, to 857 attendees. The slight reduction against the target was as a result of cancellations to face to face training in March 2020. In addition to the above we have also partnered with VSL Consulting to produce an online certificated GDPR course.
- Expand the reach of the programme geographically to ensure we reach as many small charities as possible. Prior to COVID-19 we had drawn together a regional programme of training based on the preferences of members as identified in our training survey. Experimental

sessions on delivering half day training sessions on working with councils and equalities had been held in Newcastle, Bristol and London. Each training course also sought to contextualise the discussion with reference to local circumstances and opportunities. Post COVID-19 we have been founding members of a small group of organisations to look at the relationship between the local and hyper local nature of small charities.

- Continue to explore opportunities for online training programmes, building on our current webinar pilot (funded by the Westminster Foundation). As above, the broader acceptance of online conferencing has enabled us to build more online training content. We are also currently in discussions with Government and VSL Consulting about the dissemination of a new online training course on Children's Safeguarding.
- Ensure that the quality and professionalism of the training is maintained, achieving a rolling average NPS score of at least 65 (as at the time of writing this was 69).
- Individual training satisfaction with training was averaging from January 2020 at between 87%-94%. We updated our process for feedback from trainees to make it simpler and appropriate for a variety of different contexts.
- Help small charities feel part of a community by offering networking events at least twice annually. This has not happened in the way originally intended as per in person meetings. However during the last two days of March we held six cause related themed meet-ups. These were situations where small charities who worked on shared themes came together to discuss their work in light of COVID-19 and also to discuss what resources and support they needed going forward.

Future plans:

- Develop a programme of accredited training and deliver more training online
- Continue with the work on localism and the training course working with local councils. SCC is now also working closely with the UK Community Foundations to see how it can bring its understanding of equity and equality to support the Foundations in the work with small charities.
- Hold online cause led meet ups for 18 different themes, every two months. The groups will be convened on our new platform Do.ITlife.com and integrated in the members section of the website. We have also created a new members and supporters badge for SCC members to share on their website and promotional literature. Continue to ensure that our training topics are informed by our member data and ensure all feedback is integrated and aligned.

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Helpdesk – support line and resource services

In 2019/20 we planned to respond to a minimum of 1650 enquiries via email and helpline. We have expanded capacity for the helpline by increasing opening hours from 12 hours per week to 18 hours and also providing a new 0300 memorable number. Targeted advertising pre COVID-19 and the demand for support and advice in response to COVID saw a huge increase in demand for the helpdesk in the last quarter.

<u>Month</u>	<u>Number of helpdesk queries responded</u>
April 2019	131
May 2019	155
June 2019	100
July 2019	97
August 2019	107
September 2019	76
October 2019	87
November 2019	63
December 2019	53
January 2020	146
February 2020	186
March 2020	196
Total	1397

The helpdesk has achieved an average 96% satisfaction rating.

As demand for the helpdesk has increased, and from a survey run in February 2020, we identified 3 key areas for focused support in 2020/21. A renewed focus on Governance, HR and Finances. Additional funding from the National Lottery Community Fund allowed us to recruit expert consultants to design training programmes, and interventions to help small charities in such areas. We feel this is also crucial within the context of COVID-19.

Future plans: Open the helpdesk five days a week, and one Saturday a month

Mentoring

In 2019/20 we planned to create and manage at least 110 mentoring matches.

53 matches took place to date. This is less than that which was originally planned and is a result of changes in staffing and a lack of continuity for some relationships. Whilst no mentors have refused to continue act as mentors, we have been slower to make new matches in the absence of a more structured support programme.

Future plans:

- Furloughed staff from Volunteering Matters to working with us to redesign the mentor programme, to make it a more meaningful experience for all parties. The new programme will

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For the year ended 31 March 2020

also provide more support for mentors and ensure that there is a unified recruitment and support programme for them. This aims to developing a best practice framework, further resources and guidance to ensure small charities get the very best from the mentoring programme.

- We aim to continue to introduce digital solutions to assist with process automation thus enabling the ability to match more small charities.
- In response to COVID-19 we worked with a number of IT providers, including CAST, Kindlink and NCC Group plc, to improve digital literacy and provide mentoring for small charities on issues like cybersecurity.
- Partner with more large charities and companies to further grow our network of mentors. This in turn will develop the skills and experience we can offer to our members.

2019/2020 Event and training & attendees

A Beginners Guide to Trust Fundraising (18 th April 2019)	14
Managing Social Media through a content calendar (2 nd May 2019)	20
IBM Marketing Series (7 th May 2019)	7
Managing Social Media though a content calendar (15 th May 2019)	24
Better Impact Reporting (21 st May 2019)	19
Introduction to raising income from unrestricted income from individuals (22 nd May 2019)	29
Inspirational Leadership (5 th June 2019)	14
A beginners guide to budgeting (11 th June 2019)	10
Improving your Trust fundraising (13 th June 2019)	15
Small Charities Communications masterclass (3 rd July 2019)	29
How to use coaching skills in difficult conversations (12 th July 2019)	18
Google ads for small charities (15 th July 2019)	10
A beginners guide to Data databases and data protection (17 th July 2019)	30
A beginners guide to managing volunteers and growing a team (25 th July 2019)	6
Developing a Fundraising Strategy (30 th July 2019)	17
IBM Marketing (10 th September 2019)	7
Developing a small charity fundraising strategy (17 th September 2019)	20
Influential leadership (18 th September)	19
Employee Volunteering webinar (24 th October 2019)	25
Social Media Training (31 st October 2019)	10
Trusted Trustees Webinar (7 th November x 3 for Trustee week)	58
Trusts and Foundations Fundraising (14 th November 2019)	19
Understanding and working with councils (27 th November)	6
Small Charities Guide to Diversity, Inclusion, Equality & Cohesion (27 th November 2019)	3
Cyber resilience Training (2 nd December 2019)	7
How to create engaging volunteering opportunities (5 th December 2019)	25
IBM marketing (10 th December 2019)	8
How to ensure your services are effective (10 th December 2019)	20
Financial reporting and Making your annual return (21 st Jan 2020)	21
Leadership and Fundraising in small charities (21 st January 2020)	11

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Understanding and working with councils (29 th January 2020)	7
Small charities guide to diversity inclusion, cohesion and equality (29 th Jan 2020)	5
Understanding and working with councils (30 th January 2020)	4
Small charities guide to diversity, inclusion, cohesion and equality (30 th Jan 2020)	4
How to create engaging volunteering opportunities (4 th February 2020)	6
Developing a communications strategy (11 th February 2020)	9
GDPR training webinar x 3 (14 th February 2020)	71
KPMG – trustee recruitment (26 th February 2020)	20
3 face to face training sessions in March cancelled	
Meet up and training discussion for all charities working on charitable purposes (30 th March 2020)	28
Meet up and training discussion for all charities working on Health (30 th March 2020)	25
Meet up and training discussion for all charities working on Disability (30 th March 2020)	21
Meet up and training discussion for all charities working on Poverty (30 th March 2020)	18
Meet up and training discussion for all charities working on Overseas Aid (30 th March 2020)	30
Meet up and training discussion for all charities working on Housing and Homelessness (31 st March 2020)	9
GDPR Online training course	79
Total number of events 54	857

Other achievements and activities moving from 2019/2020 into 2020/21

- In addition to the above SCC staff and Trustees have spoken at 48 events and meetings
- Early in 2020/21 were the charity partner for the 2.6 Challenge, (the replacement for the London Marathon)
- Responded to four consultations, (Rebalancing the Relationship x 2, DCMS Select Committee Enquiry into the Charity Commission and Dealing with Volunteer Harassment)
- Designed two new courses the Small Charities Guide to Dice (Diversity, Inclusion, Cohesion and Equality) and Understanding and Working with Local Councils.
- Introduced a new weekly newsletter (39) sharing information on funding opportunities, policy development and featuring weekly a Member of the Week
- Produced and published an additional specialist weekly bulletin from March 2020 on COVID
- Introduced two new quarterly titles, Your Community in Numbers (a quarterly resource bank of data sets for Small Charities) and Views from the Frontline (a sharing of the views of Small charities). Both have proved exceptionally popular and will be published quarterly in 2020
- We will improve the digital functionality to ensure online information is easier to navigate. Work on the development of a new website began in February.
- We will introduce a bank of SCC branded 'how to guides' on the key areas most frequently requested by charities such as online fundraising, dealing with Trustee conflict and charity finance.

Learning

Without a doubt the Small Charities Coalition has been through a tremendous series of changes over the last 18 months and faced a number of obstacles to continuity of service delivery. To prevent such events in the future, the organisation has learnt not to become overly reliant on goodwill based on individual relationships and instead has started to use formal agreements for volunteering roles to ensure accountability and allow for better management and stewardship over projects.

Nonetheless the new team has been able to deliver effectively reaching most of the initial targets. We have invested heavily in listening and engaging with our members and this has proved crucial in shaping the new strategy and also the design and prioritising the roll out of new services. Our policy voice and role has amplified over the last few months in response to COVID-19 and we have also used this to ensure that the media and decision makers also hear directly from our members where possible. SCC's role in supporting small charities through COVID-19 and post the crisis will require us to carry on being adaptable and engaged with the membership and their needs as well as being able to champion their concerns with government, business and funders.

Financial review

Following periods of surplus during 2017 and 2018, the prior financial year, 2018/19 reported a small deficit of £9,381. During 2019/2020, with changes in leadership in the charity, despite the incredibly hard work of the team, the trustees reluctantly took the decision to restructure the charity at the start of the financial year. This resulted in two redundancies. Changes can also result in interruption to work on income generation, which was experienced. This is a particular challenge with a model heavily reliant on funding from trusts and foundations where there can be a relatively long lead time between application and receipt. So as anticipated, the charity made a deficit of £94,220. This consisted of a deficit on both unrestricted and restricted funds, £72,233 and £21,987 respectively. The latter included the use of some opening restricted fund balances.

Principal risks and uncertainties

Financial sustainability and the charity's financial model remains a key risk, given its dependency on trust and foundation income. Having identified the basic/lean core team and associated costs that are needed to operate the charity, income generation focusses on securing funding for this; with additional project specific expenditure, including associated staffing costs, are only committed once funding has been secured. The financial position is kept under close scrutiny, through regular management accounts, cashflow forecast and monitoring of the charity's pipeline of potential and actual grant/funding applications.

Ensuring the wellbeing of a small team to deliver a significant workload is also a key area on the board's agenda. More will be done in the refreshed strategy to address this.

Reserves policy and going concern

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. Trustees are committed to generating sufficient funds to support current organisational activities to meet the following requirements:

- Safeguarding the charity's service commitment in the event of delays in receipt of grants or other income.
- Providing a financial cushion against risk and future uncertainties.
- Resourcing the research and development of services and initiatives.

The Trustees established a reserves policy that is reviewed annually to ensure that the appropriate levels of reserves are maintained, and SCC is able to continue to fund its activities without unnecessary disruption as a result of peaks and troughs in income.

With the majority of the charity's funds coming from trust and foundations, this requires on-going work to ensure a pipeline of potential relationships and projects reach fruition. The lead time can be significant, so the trustees aim to have six to nine months running costs in reserves. We estimate that core running costs are approximately £250,000. This would suggest a range of between £125,000 and £185,000 to hold in reserves. At the year end free reserves held in unrestricted funds were £90,162 lower than the bottom of the range at between 4 and 5 months of running costs.

The charity was fortunate to receive specific covid-19 related funds post year end allowing it to expand its activity in the new financial year. Work to raise funds for both core costs and future project work remains a priority for the trustees and team. Whilst the external environment to secure funding remains very challenging, based on the track record of the charity's delivery following the impact of covid-19, the trustees have a reasonable expectation that the charity remains a going concern for twelve months from signing these accounts. In the worst-case scenario so in the absence of sufficient funds, the charity's contingency plan would be to contract and regrow.

Plans for the future

COVID-19 has seen an increase in demand for our services. Between 1 April and 30 June we took more calls to the helpdesk and provided more training and support events to more people than we did throughout 2019/2020. The pandemic has enabled us to experiment with new ways of working. Our short terms plans have been boosted with a number of unsolicited boosts to our funding for 2020/21. However as stated previously our principle financial model remains a challenge. Unlike our peers we are unable to monetarize our relationship with members as their net financial worth is limited. We are considering piloting a nominal membership fee in 2020/21.

The pandemic has also enabled us to consider our operational delivery. The strategy includes an emphasis on working in the regions. This was hindered by a lack of monies, however our response

to the pandemic and delivering more services on line has increased the potential to work on a regional basis.

As an organisation we have also taken the decision to continue to work remotely, This has the advantage of reducing our overheads. The move to CAN Mezzaine at Old Street, will also provide us with increased flexibility to adapt to our funding profile.

Our ability to remain agile and flexible in response to the pandemic, has also led the trustee to consider a new model of staffing. The organisation will seek to retain a small core staff team of between 3–5 staff members, and supplement the work with paid for consultancies and freelancers as appropriate. This in turn allows us to remain flexible to the needs of members, draw in specialist skills that we may not currently have access to and also reduce our overheads.

Statement of responsibilities of the trustees

The trustees (who are also directors of the Small Charities Coalition for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

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Trustees' annual report

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Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2020 was 11 (2019:11). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

The opinion of the directors is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies

The directors acknowledge the following responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The trustees' annual report has been approved by the trustees on 18 February 2021 and signed on their behalf by

Steven Kirkpatrick
Chair

Independent examiner's report

To the members of

The Small Charities Coalition

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st December 2020 which are set out on pages 14 to 24.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Eric Southwick

Eric Southwick & Co Chartered Accountants

51 The Avenue

Seaham

County Durham

SR7 8NS

Date: 29 March 2021



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Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2020

	Note	Unrestricted £	Restricted £	2020 Total £	Unrestricted £	Restricted £	2019 Total £
Income from:							
Donations and legacies		658	-	658	5,682	-	5,682
Charitable activities							
Grants from Trusts and Foundations	2	60,000	48,683	108,683	161,600	116,431	278,031
Training, events and skill sharing	2	16,405	-	16,405	66,292	-	66,292
Investment: Interest income		-	-	-	209	-	209
Total income		77,063	48,683	125,746	233,783	116,431	350,214
Expenditure on:							
Raising funds	3	11,056	-	11,056	37,163	-	37,163
Charitable activities							
Training, events and skills sharing	3	135,877	73,033	208,910	222,144	100,288	322,432
Other		-	-	-	-	-	-
Total expenditure		146,933	73,033	219,966	259,307	100,288	359,595
Net income / (expenditure) before net gains / (losses) on investments		(69,870)	(24,350)	(94,220)	(25,524)	16,143	(9,381)
Transfers between funds		(2,363)	2,363	-	-	-	-
Net movement in funds		(72,233)	(21,987)	(94,220)	(25,524)	16,143	(9,381)
Reconciliation of funds:							
Total funds brought forward		162,395	45,613	208,008	187,919	29,470	217,389
Total funds carried forward		90,162	23,626	113,788	162,395	45,613	208,008

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

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Balance sheet

Company no. 06462220

As at 31 March 2020

	Note	£	2020 £	£	2019 £
Current assets:					
Debtors	9	60	-	-	-
Cash at bank and in hand		120,885	212,015		
		<u>120,945</u>	<u>212,015</u>		
Liabilities:					
Creditors: amounts falling due within one year	10	(7,157)	(4,007)		
Net current assets			113,788		208,008
Total net assets			<u>113,788</u>		<u>208,008</u>
The funds of the charity:					
Restricted income funds	12a		23,626		45,613
Unrestricted income funds			90,162		162,395
Total charity funds			<u>113,788</u>		<u>208,008</u>

The opinion of the directors is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge the following responsibilities:

- (i) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

Approved by the trustees of 18 February 2021 and signed on their behalf by

Judith Miller
Treasurer

1 Accounting policies

a) Statutory information

The charity is a company limited by guarantee, incorporated in England and Wales. The members of the company are the Trustees named on page one. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. In the opinion of the Trustees there is no ultimate controlling party. The registered office, which is the same as its principal place of business is Unit 9/10, 83 Crampton Street, London, SE17 3BQ.

The charitable company meets the definition of a public benefit entity under FRS 102.

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP FRS 102), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (March 2018) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

c) Going concern

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. There are no key judgements that the charitable company has made which have a significant effect on the accounts. The Trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

e) Expenditure

Expenditure is accounted for on an accruals basis. Expenditure on raising funds represents an apportionment to staff costs based on time as well as the cost of external support. Support costs are those costs relating to premises and support functions. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements. The charity is not registered for VAT. In common with many other charities, the Small Charities Coalition expenses are inclusive of VAT which cannot be recovered.

f) Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases: Furniture and fixtures 33.3% straight line Office equipment 33.3% straight line

The charity's fixed assets have been fully depreciated. Their original cost value was £2,917.

g) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

h) Cash at bank and in hand

Cash at bank and cash in hand includes cash and the charity's current and deposit accounts; which are immediately accessible.

i) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

j) Pensions

The charity pays into defined contribution pension scheme. Pension costs are recognised when contributions become payable.

The Small Charities Coalition

Notes to the financial statements

For the year ended 31 March 2020

2 Income from charitable activities

	Unrestricted £	Restricted £	2020 Total £	Unrestricted £	Restricted £	2019 Total £
Esmee Fairbairn Foundation	20,000	-	20,000	30,000	-	30,000
Lloyds Bank Foundation	-	29,982	29,982	-	51,431	51,431
Tudor Trust	40,000	-	40,000	40,000	-	40,000
Garfield Weston	-	-	-	25,000	-	25,000
City Bridge Trust	-	12,500	12,500	-	50,000	50,000
Foundation for Social Improvement	-	-	-	6,600	-	6,600
Making a difference locally	-	-	-	60,000	-	60,000
Sobel Foundation	-	5,000	5,000	-	5,000	5,000
Awards for All	-	-	-	-	10,000	10,000
Marketing Trust	-	1,201	1,201	-	-	-
Sub-total for charitable activity	60,000	48,683	108,683	161,600	116,431	278,031
Income from partnerships, training and events	16,405	-	16,405	66,292	-	66,292
Total income from charitable activities	76,405	48,683	125,088	227,892	116,431	344,323

The Small Charities Coalition

Notes to the financial statements

For the year ended 31 March 2020

3a Analysis of expenditure (current year)

	Raising funds £	Charitable Training, events and skill sharing £	Governance costs £	Support costs £	2020 Total £	2019 Total £
Staff costs (Note 5)	5,758	151,834	5,758	-	163,350	266,350
Professional fees	4,125	599	500	12,559	17,783	46,777
Project costs	-	1,148	-	-	1,148	3,697
Recruitment, training & HR support	-	-	-	7,137	7,137	672
Staff and volunteer expenses	-	1,302	361	-	1,663	6,185
Training and events costs	-	5,317	-	-	5,317	2,988
Premises and office costs	-	-	-	23,270	23,270	24,085
Other	-	-	-	298	298	8,841
	9,883	160,200	6,619	43,264	219,966	359,595
Support costs	1,017	42,247	-	(43,264)	-	-
Governance costs	156	6,463	(6,619)	-	-	-
Total expenditure 2020	11,056	208,910	-	-	219,966	
Total expenditure 2019	37,163	322,432	-	-		359,595

Of the total expenditure £146,933 was unrestricted (2019: £259,307) and £73,033 was restricted (2019: £100,288).

The Small Charities Coalition

Notes to the financial statements

For the year ended 31 March 2020

3b Analysis of expenditure (prior year)

	Raising funds £	Training, events and skill sharing £	Governance costs £	Support costs £	2019 Total £
Staff costs (Note 5)	12,278	225,552	6,139	22,381	266,350
Professional fees	22,200	23,479	-	1,098	46,777
Project costs	-	3,697	-	-	3,697
Recruitment and training	-	672	-	-	672
Staff and volunteer expenses	-	6,185	-	-	6,185
Training and events costs	-	2,988	-	-	2,988
Premises and office costs	-	-	-	24,085	24,085
Other	-	8,841	-	-	8,841
	<u>34,478</u>	<u>271,414</u>	<u>6,139</u>	<u>47,564</u>	<u>359,595</u>
Support costs	2,378	45,186	-	(47,564)	-
Governance costs	307	5,832	(6,139)	-	-
Total expenditure 2019	<u>37,163</u>	<u>322,432</u>	<u>-</u>	<u>-</u>	<u>359,595</u>

Of the total expenditure £259,307 was unrestricted (2018: £77,229) and £100,288 was restricted (2019: £163,343).

The Small Charities Coalition

Notes to the financial statements

For the year ended 31 March 2020

4 Net income for the year

This is stated after charging / (crediting):

	2020	2019
	£	£
Interest payable	Nil	Nil
Independent examiner's remuneration (excluding VAT): Independent examination	Nil	Nil

5 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2020	2019
	£	£
Salaries and wages	147,855	237,148
Social security costs	11,533	19,075
Employer's contribution to defined contribution pension schemes	3,962	7,016
Other staff costs	-	3,111
	<u>163,350</u>	<u>266,350</u>

No employee earned more than £60,000 during the year (2019: nil). Redundancy and termination payments made in the period were £9,305.

The total employee benefits (including pension contributions and employer's national insurance) of the key management personnel were £57,580 (2019: £44,557).

The charity trustees were neither paid nor received any other benefits from employment with the charity in the year (2019: £nil). No charity trustee received payment for professional or other services supplied to the charity (2019: £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs relating trustee duties, and membership of a voluntary association totalling £361 (2019: £152) incurred by 3 (2019: 1) members .

6 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was 4.9 (2019: 7.8).

Staff are split across the activities of the charity as follows (full time equivalent basis):

	2020	2019
	No.	No.
Direct charitable activity	4.4	6.8
Support and governance	0.5	1.0
	<u>4.9</u>	<u>7.8</u>

The Small Charities Coalition

Notes to the financial statements

For the year ended 31 March 2020

7 Related party transactions

There are no related party transactions to disclose for 2020 (2019: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

8 Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

9 Debtors

	2020 £	2019 £
Trade debtors	60	-
	<u>60</u>	<u>-</u>

10 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	6,517	-
Accruals	640	4,007
	<u>7,157</u>	<u>4,007</u>

11a Analysis of net assets between funds (current year)

	Unrestricted £	Restricted £	Total funds £
Net current assets	90,162	23,626	113,788
Net assets at 31 December 2020	<u>90,162</u>	<u>23,626</u>	<u>113,788</u>

11b Analysis of net assets between funds (prior year)

	Unrestricted £	Restricted £	Total funds £
Net current assets	162,395	45,613	208,008
Net assets at 31 December 2019	<u>162,395</u>	<u>45,613</u>	<u>208,008</u>

The Small Charities Coalition

Notes to the financial statements

For the year ended 31 March 2020

12a Movements in funds (current year)

	At 1 April 2019 £	Income & gains £	Expenditure & losses £	Transfers £	At 31 March 2020 £
Restricted funds:					
Lloyds Bank Foundation	11,595	29,982	(25,395)	1,491	17,673
The City Bridge Trust	29,174	12,500	(42,546)	872	-
Sobell Foundation	-	5,000	(5,000)	-	-
Awards for All	2,844	-	-	-	2,844
Marketing Trust	-	1,201	(92)	-	1,109
Legal Education Foundation	2,000	-	-	-	2,000
Total restricted funds	45,613	48,683	(73,033)	2,363	23,626
Unrestricted funds:					
General funds	162,395	77,063	(146,933)	(2,363)	90,162
Total unrestricted funds	162,395	77,063	(146,933)	(2,363)	90,162
Total funds	208,008	125,746	(219,966)	-	113,788

The narrative to explain the purpose of each fund is given at the foot of the note below.

12b Movements in funds (prior year)

	At 1 April 2018 £	Income & gains £	Expenditure & losses £	Transfers £	At 1 April 2019 £
Restricted funds:					
Lloyds Bank Foundation	5,321	51,431	(45,157)	-	11,595
The City Bridge Trust	13,982	50,000	(34,808)	-	29,174
Legal Education Foundation	2,000	-	-	-	2,000
Awards for All	-	10,000	(7,156)	-	2,844
Garfield Weston Foundation	4,167	-	(4,167)	-	-
Sobell Foundation	-	5,000	(5,000)	-	-
Co-op Foundation	4,000	-	(4,000)	-	-
Total restricted funds	29,470	116,431	(100,288)	-	45,613
Unrestricted funds:					
General funds	187,919	233,783	(259,307)	-	162,395
Total unrestricted funds	187,919	233,783	(259,307)	-	162,395
Total funds	217,389	350,214	(359,595)	-	208,008

Purposes of restricted funds

Lloyds Bank Foundation for England and Wales – To deliver our policy and advocacy work

The City Bridge Trust – To deliver the Building Resilience Programme

The Sobell Foundation – Contribution to the costs of our skills matching service

Awards for All – purchase of IT equipment to build organisational capacity for supporting members

Marketing Trust – delivery of marketing training for members

The Legal Education Foundation – Contribution towards the cost of our Community Portal project

Garfield Weston Foundation – Contribution towards core costs

Co-op Foundation – Distribution of GDPR toolkits

12 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.